



Web 2.0-tools for cooperation and dissemination

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UWE: Meet and Greet
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Content

1. Interactive project work with Web 2.0
2. Cooperation tools
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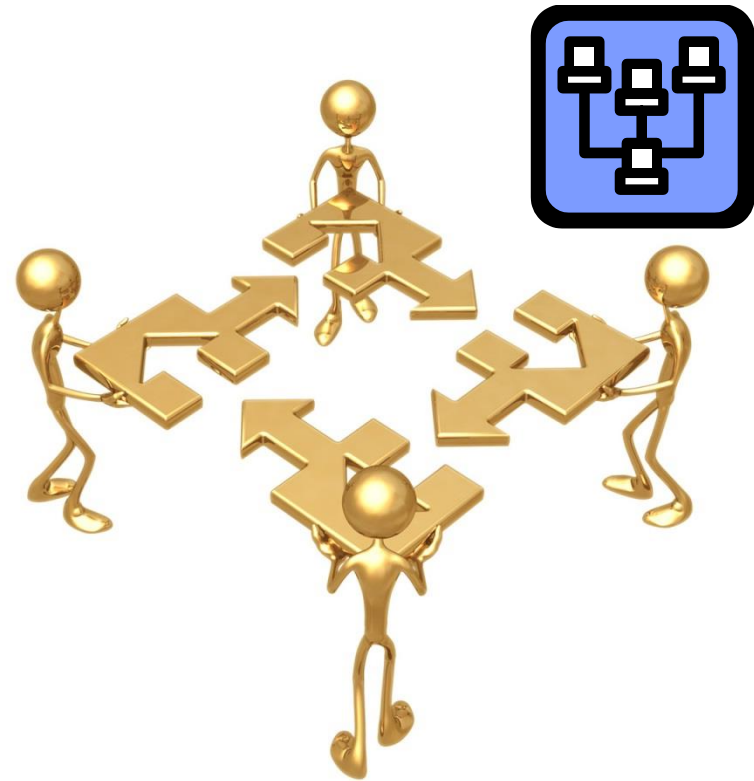


1. Interactive project work with Web 2.0

- **Stop emailing attachments.**



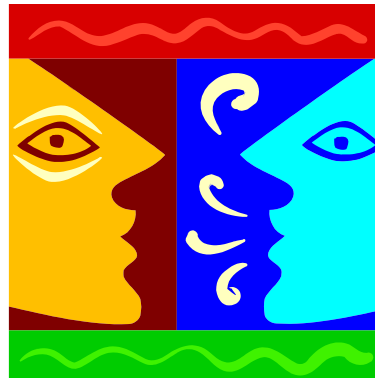
- **Start sharing.**



2. Cooperation Web 2.0 tools



Doodle



Drive

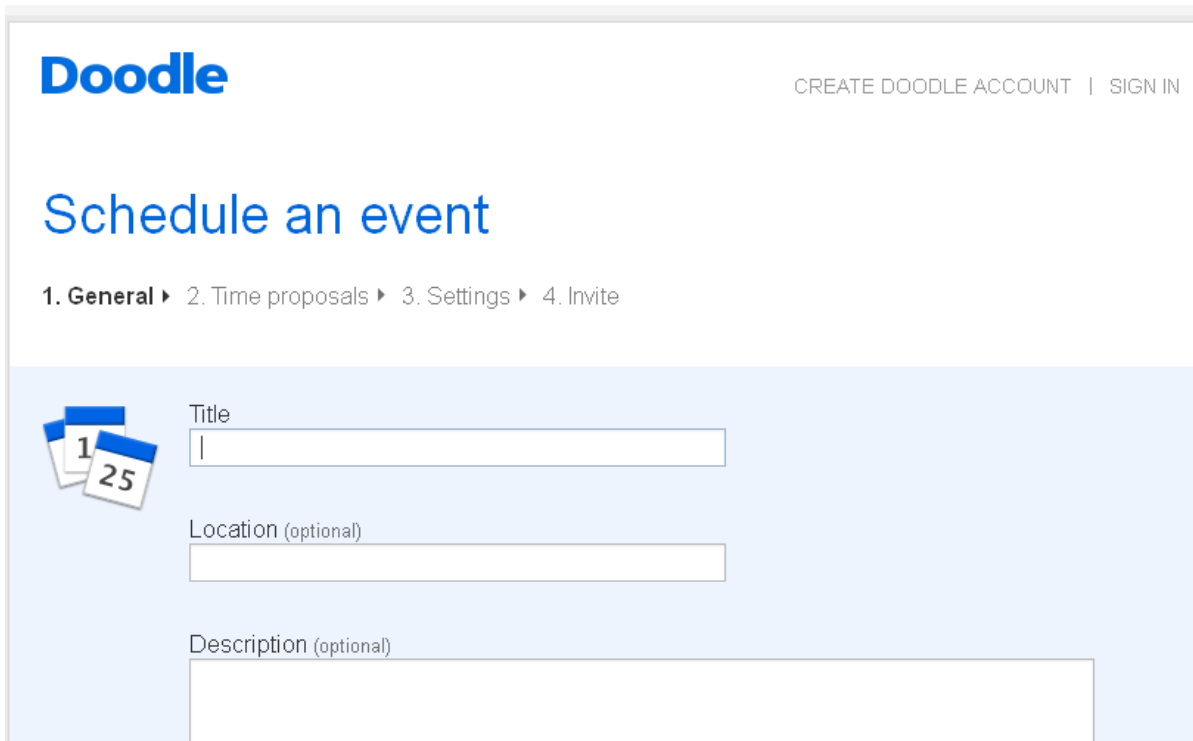


2.0. Basics

- You registrate with your personal dates and your email
- You get a confirmation by email with a link , you have to confirm for completing registration
- Sign in or login on the web adress or into the application software

2.1. Cooperation tool: Doodle

- [Doodle](#) simplifies scheduling
Find a date for a meeting 2x faster. Free.



The screenshot shows the Doodle website interface for scheduling an event. At the top left is the 'Doodle' logo in blue. To the right are links for 'CREATE DOODLE ACCOUNT' and 'SIGN IN'. Below the logo is the heading 'Schedule an event' in blue. A progress indicator shows four steps: '1. General', '2. Time proposals', '3. Settings', and '4. Invite', with '1. General' being the active step. The main form area has a light blue background and contains three input fields: 'Title' with a calendar icon showing dates 1 and 25, 'Location (optional)', and 'Description (optional)'.

Exercise

- Goto Doodle <http://doodle.com/en/>
- Schedule an event (two time proposals)
- Invite two persons

- If you are invited, put in your dates

2.2. Cooperation tool : Skype



Explore

Prices

Downloads

Support

Wherever you
are, wherever
they are —
Skype keeps you
together.

Get
Started



Exercise Skype

- Download Skype
- Register
- Invite others
- Invite a group
- Test the Audio

2.3. Cooperation tool: Google Drive

- Storing and Sharing
- Examples:
 - Travel Information
 - Agenda
 - To Do List



2.3.1. Examples: Invitation by email

The screenshot shows the Gmail interface. At the top is the Google logo and a search bar. Below that is the Gmail navigation bar with icons for back, forward, trash, and more. The main content area shows an email from 'caesar bertason (Google Drive) <cbertason@gmail.com>' to 'testPaderborn (ukrope@googlemail.com)'. The email body contains a message: 'I've shared an item with you.' followed by a blue icon and the name 'testPaderborn'. At the bottom of the email content is the Google Drive logo and the text 'Google Drive: create, share and keep all of your stuff in one place.' The left sidebar shows the 'Inbox (279)' and a list of folders including 'Starred', 'Important', 'Sent Mail', 'Drafts', 'All Mail', and 'Circles' with sub-items like '1 Programme', '1 Santiago', and '1 UWE Helsinki'.

Write into the document

testPaderborn ☆

File Edit View Insert Format Tools Table Help All changes saved in Drive

100% Normal text Arial 11 B I U A

2 1 1 2 3 4 5 6 7 8 9

Here you can write the text as usual

1. Here you can write the text in green
2. Here you can write the text in green
3. **Here you can write the text in red**
4. **Here you can write the text in red**
 - Here you can write the text
 - Here you can write the text



2.3.2. Google Drive step by step

1. Registration and login
 1. with a new gmail account
 2. [with your eMail](#) (without gmail account)
 3. with an alias account for testing
2. Create a document
 1. text, spreadsheet, presentation
 2. Write into the document
3. Share the document
 1. public link or closed group
 2. Invite participants for sharing with the link involved



2.3.2.1.registration

Google-Konto erstellen

Sie brauchen nur ein Konto

Ein einziger Nutzernamen und ein Passwort reichen für alle Google-Dienste.



Alle Google-Dienste nutzen

Richten Sie Ihr Profil und Ihre Einstellungen so ein, wie Sie möchten.



Name

Nutzernamen wählen

@gmail.com

Ich möchte lieber meine aktuelle E-Mail-Adresse verwenden

Passwort erstellen

Passwort bestätigen

Geburtsdatum



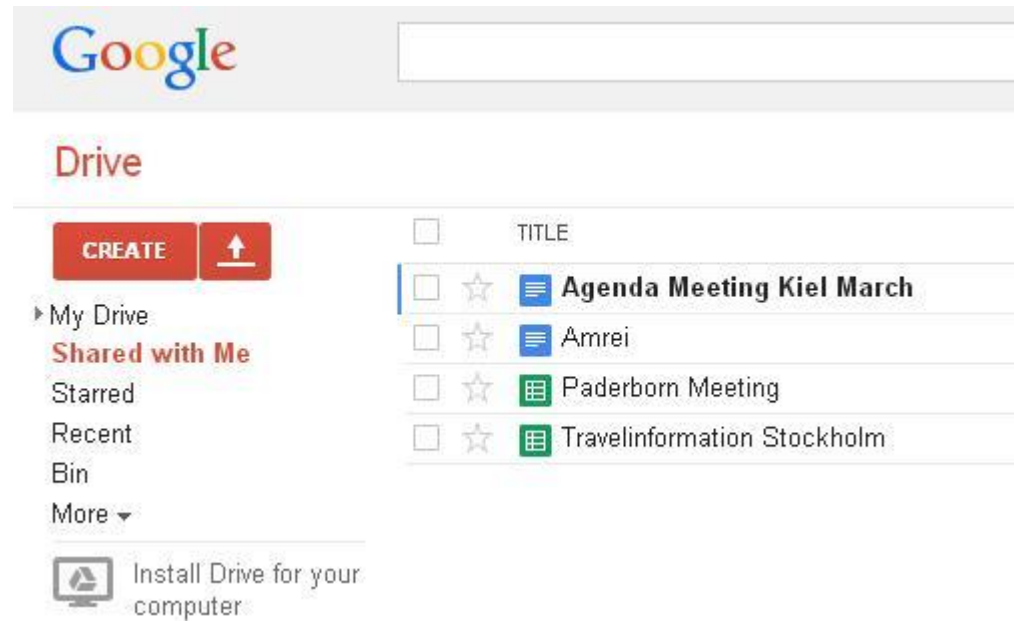
Registration without Gmailaccount

- <https://accounts.google.com/SignUpWithoutGmail>

Login with an alias name

Name	password
antonbertason@gmail.com	
bertabertason@gmail.com	
cbertason@gmail.com	
dbertason@gmail.com	
ebertason@gmail.com	

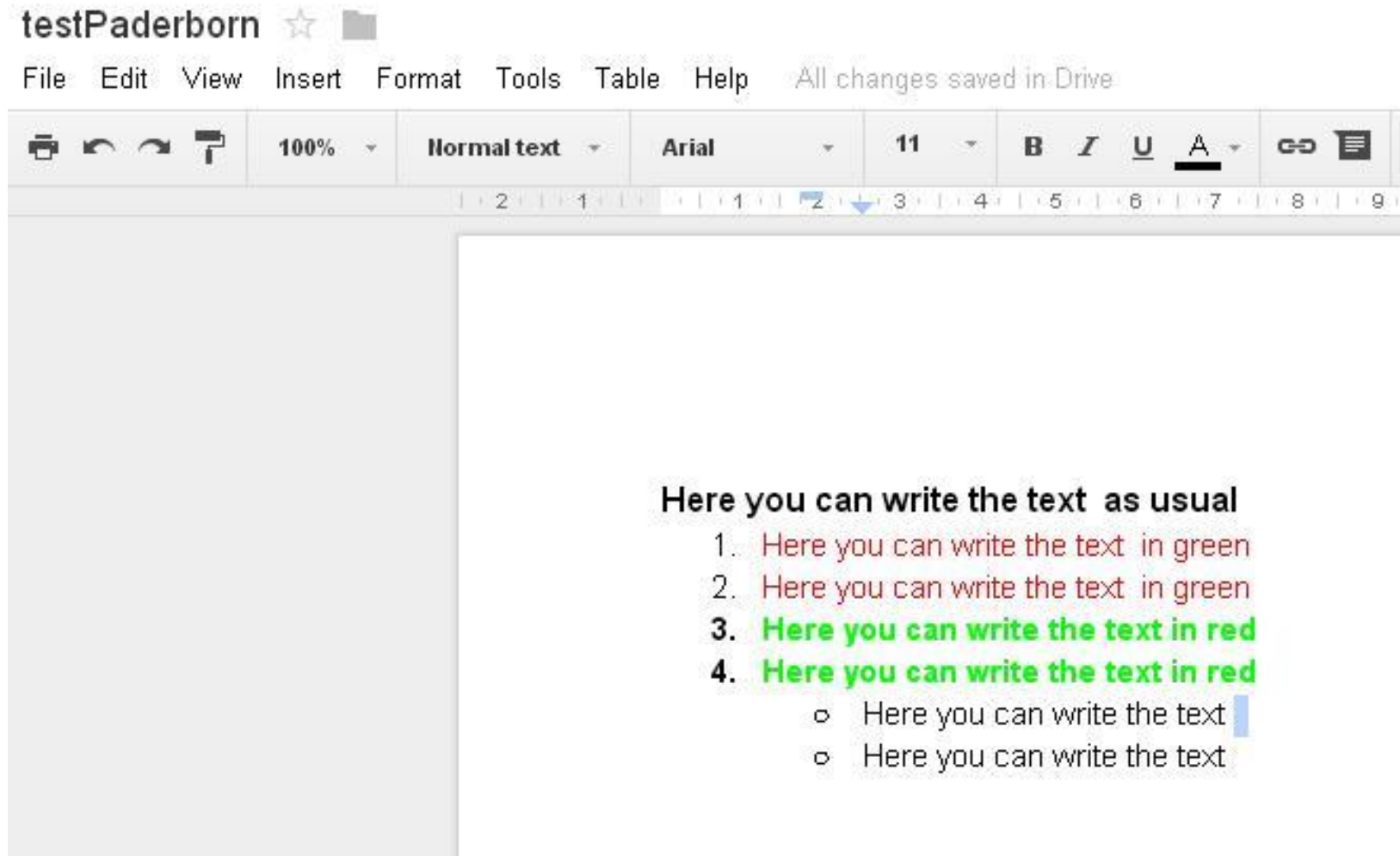
2.3.2.2. Create a document



Document format

- Text document
- Spreadsheet
- Presentation

Write into the document



testPaderborn ☆

File Edit View Insert Format Tools Table Help All changes saved in Drive

100% Normal text Arial 11 B I U A

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 - Here you can write the text
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2.3.3. Share the document

caesar bertason ▾

 Share

Sharing settings

Link to share (only accessible by collaborators)

<https://docs.google.com/document/d/1jvd0EQfG3bMXAiTo2VBxQqcVWWhj6RcCUhx0F>

Share link via:



Who has access



Private – Only you can access

[Change...](#)



caesar bertason (you) cbertason@gmail.com

Is owner

Invite people:

[Can edit ▾](#)

Notify people via email - [Add message](#)

[Send](#)

[Cancel](#)

- Send a copy to myself
- Paste the item itself into the email

Email for sharing

Google

Gmail

COMPOSE

Inbox (279)

Starred

Important

Sent Mail

Drafts

All Mail

Circles

1 Programme

1 Santiago

1 UWE Helsinki

1 Zeit

Steuererklärung Software - www.taxman.de/steuererklaerung - Finanzamt geht leer aus! Steuererklärung 2013 mit Taxman ...

testPaderborn (ukrope@googlemail.com) Inbox x

caesar bertason (Google Drive) <cbertason@gmail.com> 17:34 (0 minutes)
to me

I've shared an item with you.

testPaderborn

Google Drive: create, share and keep all of your stuff in one place.

Google

The Facebook logo, consisting of the word "facebook" in white lowercase letters on a blue rectangular background.

2.4. Coopertion tool: Facebook group

- Facebook group as a closed group
- We can open up special groups for short information (links, events..)
- Benefit: you see who has read the information

 **Uta Krope**
Profil bearbeiten

- FAVORITEN
- Neuigkeiten
 - Veranstaltungen
 - Fotos
 - Freunde finden

- GRUPPEN
- Deutsch mit FI (SLO) 1
 - Born in Santiago de co...**
 - Tap Swipe Pinch GR... 8
 - iPad opetuksessa 10
 - Mobile Web (SLO)
 - BSB - Building Social Bridges
 - Profes Internacionales 4
 - Radio-Stammtisch 4
 - Kunstsurfen 2
 - Gruppe gründen ...

- FREUNDE
- active-ict
 - Bekannte 5
 - Slo-TN 19



Born in Santiago de c... Mitglieder Veranstaltungen Fotos Dateien Benach

Beitrag Foto/Video Frage Datei

Schreib etwas ...



Kari Kotiranta hat eine Datei hochgeladen.
Here are some train timetables for planning.



VR train timetables 14 and 18 june 2014.pdf

Herunterladen Vorschau Geänderte Datei hochladen

Gefällt mir · Kommentieren · 28. Januar um 17:34



André Henselmann gefällt das.

Gesehen von 17



Kari Kotiranta Railway operator is: www.vr.fi



VR: Junamatkat verkkokaupasta. Katso aikataulut ja osta lippu. - VR
www.vr.fi

Valitse alavetovaiikosta matkustajatyyppi ja lukumäärä. Vihreästä plus-painikkeesta voit lisätä

- <https://www.facebook.com/groups/272084699500472/>



3. Dissemination tool :Blog

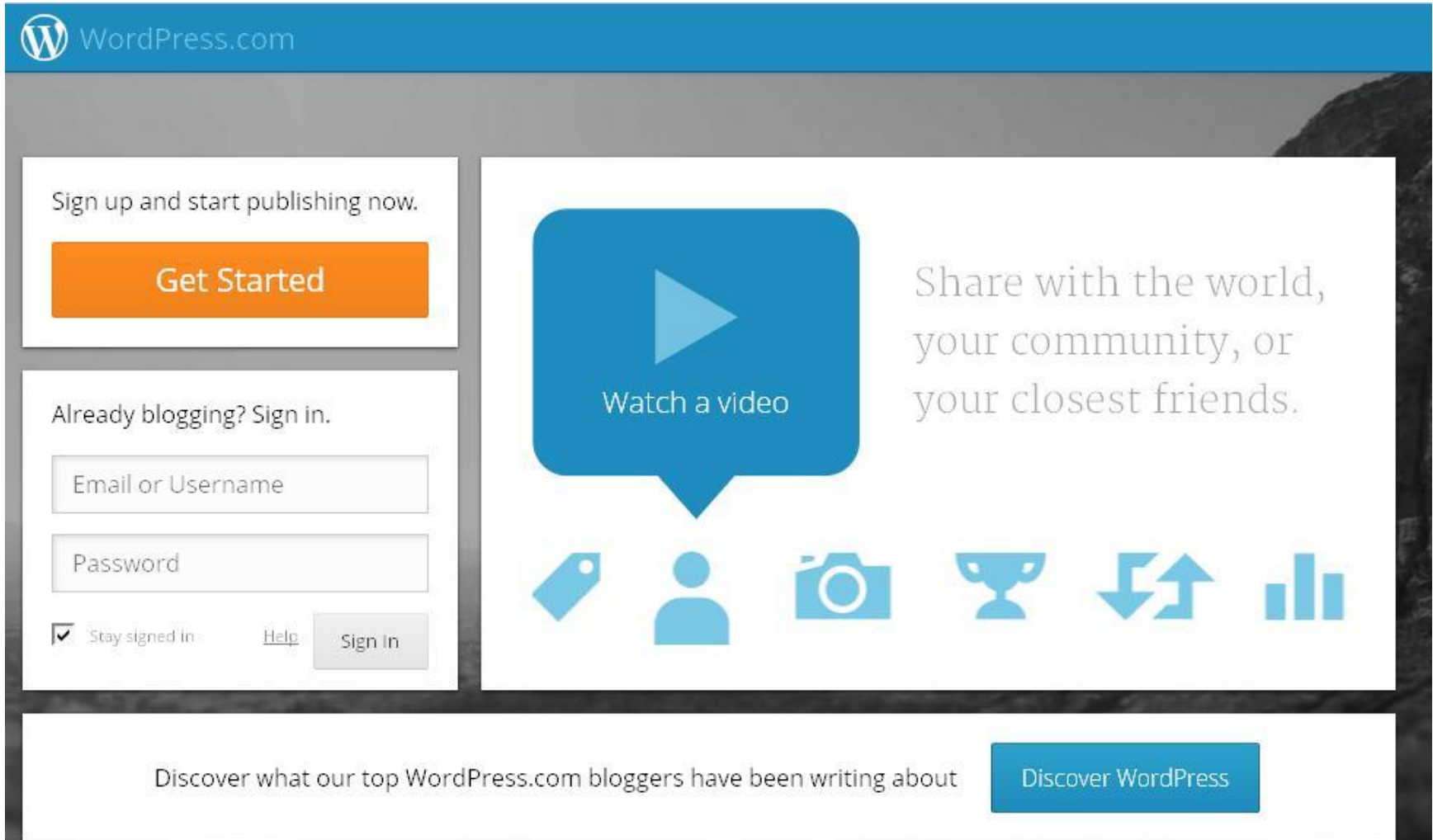
- Examples
- [Mobile 50plus minus project blog](#)



Blog

- Start
 - Register
 - Name of a blog
 - Layout of a blog
- Post into a blog
- Invite users into the blog

Start blog in Wordpress



WordPress.com

Sign up and start publishing now.

[Get Started](#)

Already blogging? Sign in.

Email or Username

Password

Stay signed in [Help](#) [Sign In](#)

Watch a video

Share with the world, your community, or your closest friends.

Discover what our top WordPress.com bloggers have been writing about [Discover WordPress](#)

The screenshot shows the WordPress.com homepage. At the top left is the WordPress logo and the text 'WordPress.com'. Below this, there are two main columns. The left column contains a sign-up section with the text 'Sign up and start publishing now.' and an orange 'Get Started' button. Below that is a login section with the text 'Already blogging? Sign in.', two input fields for 'Email or Username' and 'Password', a 'Stay signed in' checkbox, a 'Help' link, and a 'Sign In' button. The right column features a large blue play button icon with the text 'Watch a video' inside it. To the right of this icon is the text 'Share with the world, your community, or your closest friends.' Below these elements is a row of six blue icons: a tag, a person, a camera, a trophy, a double-headed arrow, and a bar chart. At the bottom of the page, there is a white banner with the text 'Discover what our top WordPress.com bloggers have been writing about' and a blue 'Discover WordPress' button.

Post into a blog

The screenshot shows the WordPress 'Add New Post' interface. At the top, the browser address bar displays 'Domestic Violence Me...'. The WordPress header includes a 'Go Premium' button, 'New Post' with a star icon, and the user name 'cbertason'. The left sidebar contains navigation options: Dashboard, Store, Posts (highlighted), All Posts, Add New, Categories, Tags, Copy a Post, Media, Links, Pages, Comments (with a notification badge), Feedback, Appearance, Users, and Tools. The main content area is titled 'Add New Post' and features a large text input field. Below the input field are buttons for 'Add Media', 'Add Poll', and 'Add Contact Form'. A rich text editor toolbar is visible with icons for bold, italic, text color, list, quote, link, unlink, table, and other formatting options. On the right side, the 'Publish' panel shows 'Status: Draft', 'Visibility: Public', and 'Publish immediately' options. A 'Publish' button is prominently displayed. Below the publish panel is the 'Format' dropdown and a 'Categories' section with a list of categories including 'Evaluation', 'Help', and 'Information'.




Invite users of a blog

Users [Invite New](#)

Howdy! Your current theme, *MistyLook*, has seen an update in the form of a brand new theme, *Misty Lake*. For more information, check out our [blog post introducing Misty Lake to the world](#).

All (3) | Administrator (3) Search Users

Bulk Actions Change role to... 3 items

<input type="checkbox"/>	Username	Name	E-mail	Role	Posts
<input type="checkbox"/>	 hosi1709	Horst Sievert	horst.sievert@gmail.com	Administrator	3
<input type="checkbox"/>	 kunstsurfbrett		Barbara.Leisner@web.de	Administrator	1
<input type="checkbox"/>	 slomobil	Uta Krope	ukrope@googlemail.com	Administrator	16

Username Name E-mail Role Posts

Bulk Actions 3 items

Use the invites feature to [invite new users to your WordPress.com blog](#).

Help

- Youtube video :What is Google Drive ?
(<http://www.youtube.com/watch?v=mpOmuG3HfPo>)
- Registration Google Drive
<http://googlesystem.blogspot.de/2013/04/create-google-account-without-gmail.html>
- Blog: Tutorial
<https://www.youtube.com/watch?v=HEWPnHY8D3E>

Start now !



Thank you for your attention