



Draft Agenda UWE AGM 2015

The board is pleased to post the extended agenda for the Annual General Meeting on Saturday 29th of August 2015 at the Hotel Midland Utrecht. Some items will be added later on. Among which the annual report of the President and the balance and financial report.

Note: The morning of the second day of the conference (29th of August) is dedicated to sharing information and the reports of the NFA's. Each NFA will have approx. 15 minutes to tell the other members about their plans, activities and membership strategy. So please prepare something to share and make the material available to be posted on the website.

Please check the latest agenda on the website and in the drive of uweagm@gmail.com. The links will lead you to the minutes, several calls among which the call for candidates

- **Deadline for resolutions and proposals is 15 July.** The following format should be used:
 1. Title
 2. Link To The UWE Action Themes,
 3. Purpose (Qualitative And Quantitative)
 4. Time Frame
 5. Organizations involved
 6. Costs (and funding)
 7. Decision Asked.
- **Deadline for candidates is 29th of July.** Please make sure your candidate sends a CV and motivation, a letter accepting the nomination should she be elected, and a letter from the NFA nominating the candidate to boarduwe@gmail.com.

Criteria for the nomination of a candidate

- Actual knowledge and experience of UWE
 - Has concrete experience in a board, expertise in the field e.g. finance, gender **and**
 - Speaks and writes excellent English.
 - Practical knowledge of digital means of communicating
 - The UWE will not provide the funds to pay for services as administration including minutes, bookkeeping, PR, translation etc. So being a board member of UWE means besides funding a lot of the trips personally, also hands on mentality.
- **Call for Jans Gremmée award.** The UWE president and the JGA committee calls for candidates for the Jans Gremmée Award 2015. Nominations should be entered before the 29th of July 2015 including a motivation maximum 400 words, a color picture of the candidate and CV.

Criteria for nomination for the JGA

- the award can only be awarded to a female citizen of Europe.
- The contribution for the nomination for the award must enhance European Matters and should be innovative.
- It is not obligatory that the award-winner is a member of UWE/IFUW. This is to make UWE outward-looking and innovative oriented.

For the Board,

E.J.A. Lommerse
Edith Lommerse
President



Program 29th of September INFORMAL MEETING and AGM

Note: To be able to vote at the AGM either the known CER (as known on the website) or a delegate with a proxy from the NFA must present themselves as such at the registration desk. Only NFA's that have paid their dues on the 15th of July will be allowed to vote.

9.30 Welcome

- Sharing reports NFA's (max 15 minutes)
- Presentation candidates Secretary General, Treasurer, President

12.30 lunch - voting

13.30 second part AGM (formal)

1. Adoption agenda

2. **Minutes** the minutes of the AGM 2014 were sent last year. The Finish NFA has sent comments which were addressed in the adapted version. Please send us your comments or language suggestions before the 15th of July so not too much time is spent reading the minutes of last year at the meeting itself.

3. Jans Gremmée award

4. Reports

- overall report by the President
- Vice Presidents
- Financial (material will follow ASAP) election of members financial committee; we call for members of the financial committee

5. **Proposal action plan 2015-2017** (*posted and presented at the Meet and Greet, it is a follow up on meetings in Amsterdam, Bucharest and London.*) Proposal now is to appoint coordinators for the different topics or to have twinning groups of NFA's adopting themes among which a committee to adapt the UWE constitution. Because of the name change of the IFUW into GWI the necessity arises to change the UWE constitution and bye-laws. The UWE board proposes to install a committee to discuss and develop the UWE constitution in line with the UWE Action plan to create a sound basis for the UWE in the future. It will involve the name change of IFUW and the discussion on the development of UWE as a legal entity.

6. Proposal Next AGM 2016 and Meet and Greet 2017.

We have a proposal from BFWG inviting us to Winchester in June 2016. The board supports June as we will have the GWI Conference in September 2016 in South Africa.

7. **Budget 2016 and Proposal dues 2016.** The balance will be presented under the reports

8 **Any other business.**